



## **Instructions for Use:**

*For the full program Terms and Conditions please refer to page 3 of your application.*

### **Step 1: Determine Eligibility:**

Verify the utility company listed on the rebate application is your utility service provider. Applications for other participating utility service providers can be found on the <http://michigan-energy.org/> website by selecting the name of your utility service provider.

Thoroughly read the eligibility requirements in the “Total Rebate Requested” section to verify the items you have installed meet all of the eligibility terms.

### **Step 2: Install program defined measures:**

Some measures may be installed by you, the homeowner. If this is the case, make sure you save the receipts for the measures for which you plan to request a rebate.

It may be necessary to hire a contractor to install some of the measures. You may either select a licensed contractor from your community or visit the “Registered Contractors” link (coming soon) on our website, which includes a list of contractors who have notified us they provide installation services for rebate eligible measures.

Once the work has been completed, make sure you get a paid receipt/invoice from your contractor. Your receipt or invoice must clearly indicate the equipment type, make, model, serial number, price and date of purchase or installation. Also, make sure you ask your contractor for his/her signature on the designated line on the application.

### **Step 3: Complete and submit your rebate application:**

Make sure you fill out the application completely. Fields left blank on your application will delay the processing of your rebate application. To verify you have included all the items required see the checklist on Page 1 of the application.

**Thank you for participating in the Energy Optimization program.**

Mail your completed application and required paperwork to:

**Cloverland – ENERGY STAR® Program**

**3474 Alaiedon Parkway**

**Suite 600**

**Okemos, MI 48864**



# Residential and Small Business ENERGY STAR<sup>®</sup> Rebate Application



## 1. Customer Information

Customer Name _____		Utility Account Number _____		<input type="checkbox"/> Electric	<input type="checkbox"/> Gas
Type(s) of Service provided					
Street Address (where equipment was installed, must receive service from Cloverland) _____			Customer Phone Number _____		
City _____	State _____	Zip _____			
Email Address _____					
Mailing Street Address (if different from installation address) _____					
Mailing City _____		Mailing State _____		Mailing Zip _____	
House Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Condo <input type="checkbox"/> Townhouse <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Other					

### **REQUIREMENTS FOR REBATE PROCESSING:**

- COMPLETED / SIGNED COPY OF THIS FORM
- COPY OF RECENT UTILITY BILL
- COPY OF THE SALES RECEIPT/INVOICE INDICATING: EQUIPMENT TYPE, MANUFACTURER, MODEL AND SERIAL NUMBER, PRICE, DATE OF PURCHASE, DATE OF INSTALLATION, AND PAYMENT IN FULL.

### **ADDITIONAL REBATE INFORMATION REQUIRED**

TYPE OF WATER HEATER		TYPE OF CLOTHES DRYER	
OLD	NEW (IF APPLICABLE)		
<input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC	<input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC	<input type="checkbox"/> GAS	<input type="checkbox"/> ELECTRIC

## **INCOMPLETE APPLICATIONS CANNOT BE PROCESSED FOR PAYMENT**

NOTIFICATION OF PROBLEMS WITH INCOMPLETE APPLICATIONS WILL BE SENT VIA EMAIL. APPLICANTS WILL BE GIVEN 10 CALENDAR DAYS TO RESPOND BEFORE APPLICATION IS DEEMED INELIGIBLE.

## 2. Total Rebate Requested

Minimum CEE-Rated Efficiency For Measure (available at <a href="http://www.cee1.org">www.cee1.org</a> )	Program Qualifications	Rebate Amount	Number of Units	Total rebate (Rebate x # of units)
Compact Fluorescent Light Bulbs	ENERGY STAR <sup>®</sup> compliant, limit 5 per address	\$1		\$
<b>TOTAL REQUESTED</b>				\$

### 3. Terms and Conditions

**APPLICATION:** This application and any required additional documentation, including the invoice, must be filled out completely, truthfully and accurately. Members are advised to retain a copy of this application and any accompanying documentation submitted to Cloverland and their contractors under this program. Cloverland and their contractors will not be responsible for lost documentation pertaining to this application request. Details of this program, including rebate levels, are subject to change or cancellation without prior notice. This application with required documentation must be received within 30 days of the installation's completion. Please call for the most up-to-date details. 1-877-296-4319 or visit [Michigan-Energy.org](http://Michigan-Energy.org)

**LIMITED FUNDS:** Funds for rebates are limited and available on a first-come, first-served basis. Rebate amounts are valid through December 31, 2010. Cloverland and their contractors reserves the right to not pay this rebate if funds are not available at the time of application approval, or if the form and all required additional information are not filled out completely and accurately.

**ELIGIBILITY:** This offer is valid for Cloverland residential members applying through the Cloverland Residential ENERGY STAR® Program only. Members applying for a rebate must receive electricity distribution service from Cloverland. This offer is not valid for new construction homes or commercial properties. Equipment must be installed in the Cloverland service territory. Eligible systems are listed above in section 2 of the application.

**APPROVAL, VERIFICATION AND INSPECTION:** Prior to any payment of rebates, Cloverland and their contractors reserve the right to verify sales transactions. Member's contractor will verify that the installed energy saving measures meet all applicable building codes, zoning laws, local, state, and federal requirements, and other relevant requirements. Contractor is responsible for any applicable permits as required by aforementioned code/law. Outdoor temperatures may affect this verification process. Member's home may also be selected for a quality control post-installation inspection by Cloverland and their contractors. No warranty is implied by this inspection.

**PROOF OF PURCHASE:** A contractor's invoice itemizing the purchased equipment must accompany each Cloverland ENERGY STAR® Rebate Application Form. The invoice copy must indicate the equipment type, make, model, price and serial numbers, and the date of purchase.

**PAYMENT:** Please allow up to 6-8 weeks for payment. Payment processing may take longer if information is missing on the application. Please visit [Michigan-Energy.org](http://Michigan-Energy.org) if you have any questions about your rebate.

**TAX LIABILITY:** Cloverland and their contractors will not be responsible for any tax liability that may be imposed on the member as a result of the payment of rebates. Please contact your tax advisor for more information.

**FACSIMILE/SCANNED:** Facsimile transmission of any signed original document, and the retransmission of any signed facsimile transmission, shall be the same as delivery of the original signed document. Scanned original documents transmitted to Cloverland and their contractors as an attachment via electronic mail shall be the same as delivery of the original signed document. At the request of Cloverland, member shall confirm documents with a facsimile transmitted signature or a scanned signature by providing the original document. Please fax to 517-999-2351 or e-mail [info@michigan-energy.org](mailto:info@michigan-energy.org)

### Signatures

The Residential Rebate Application cannot be processed unless all of the appropriate fields on this application are complete. Please be sure you have read the Terms and Conditions of this application

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS ABOVE. I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS TRUE AND CORRECT AND THE PRODUCT(S) AND/OR EQUIPMENT FOR WHICH I AM REQUESTING A REBATE MEETS THE REQUIREMENTS IN THIS APPLICATION.

Member Signature	Contractor Signature
Date:	Date:

**Incomplete applications will not be accepted for payment.** Please mail a complete and signed copy of this form, a copy of members most recent utility bill, along with a copy of the paid sales receipt/invoice indicating the equipment type, make, model and serial number, price, and date of purchase/installation to:

**Cloverland-ENERGY STAR® REBATE**  
**3474 Alaiedon Parkway**  
**Suite 600**  
**Okemos, MI 48864**

Fax: (517) 999-2351  
 Email: [info@michigan-energy.org](mailto:info@michigan-energy.org)

**NO ENDORSEMENT:** Cloverland and their contractors do not endorse any particular manufacturer, product, system design, claim, or contractor in promoting this program.

**INFORMATION RELEASE:** Member agrees that Cloverland and their contractors may include member's name, address, Cloverland account number, Cloverland services and resulting energy savings ("Information") in a database hosted by a contractor of Cloverland and such information may be included in reports or other documentation submitted to Cloverland, and their contractors and/or the Michigan Public Service Commission ("Reports"). Cloverland and their contractors will treat such Information as confidential and the Information in the Reports shall only be in the aggregate.

**RELEASE/INDEMNIFICATION:** Payment of rebates under the Program and/or evaluation of applications for rebates shall not deem Cloverland or any of its affiliates, employees, contractors or agents ("Cloverland Parties") to be responsible for any work completed in connection herewith. Applicant fully releases Cloverland Parties from any and all claims it may have against Cloverland Parties in connection with this application, the rebates or the work performed in connection with them. In addition, applicant agrees to defend, indemnify and hold Cloverland Parties harmless from and against any and all claims, losses, demands or lawsuits by any third parties arising in connection with this application, the payment or non-payment of rebates, or any work performed in connection with them.

**LIMITATION OF LIABILITY:** Cloverland Parties total liability is limited to the amount of the rebate payment specified in this application. IN NO EVENT WILL Cloverland Parties BE LIABLE WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, WARRANTY OR OTHERWISE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES CONNECTED WITH OR RESULTING FROM PARTICIPATION IN THIS PROGRAM.

**DISCLAIMER:** NEITHER Cloverland Parties NOR ANY OF ITS AFFILIATES GUARANTEES THE ENERGY SAVINGS OR MAKES ANY WARRANTIES ASSOCIATED WITH THE MEASURES ELIGIBLE FOR REBATES UNDER THIS PROGRAM. Cloverland Parties HAS NO OBLIGATIONS REGARDING, AND DOES NOT ENDORSE OR GUARANTEE, ANY CLAIMS, PROMISES, WORK, OR EQUIPMENT MADE, PERFORMED, OR FURNISHED BY ANY CONTRACTOR OR EQUIPMENT VENDOR THAT SELLS OR INSTALLS ANY ENERGY EFFICIENCY MEASURES. Cloverland Parties MAKES NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESS, OR IMPLIED, INCLUDING WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR CONTRACTOR FOR DETAILS REGARDING EQUIPMENT PERFORMANCE AND WARRANTIES. Cloverland Parties HAS NO OBLIGATION TO MAKE ANY REBATE DESCRIBED HEREIN UNLESS CERTAIN MINIMUM REQUIREMENTS OF THE PROGRAM HAVE BEEN MET AND FUNDS ALLOCATED FOR SUCH REBATES ARE AVAILABLE FOR DISTRIBUTION.

**PROPERTY RIGHTS:** Member represents that member has the right to complete and/or install the energy-saving measures on the property on which those measures are completed and/or installed and that any necessary landlord's consent has been obtained.

**MEMBER'S CERTIFICATION:** Member certifies that he/she has purchased and installed the equipment listed on the other side of this application at the defined location. Member agrees that all information is true and that he/she has conformed to all program and equipment requirements listed.